

AGENDA
LICENSING AND REGULATORY AFFAIRS
COMMITTEE

Date: Thursday, 11 May 2017

Time: At the conclusion of the annual Council meeting

Venue: Collingwood Room - Civic Offices

Members: Those Councillors appointed to the Committee at the annual meeting of the Council to be held on 11 May 2017.



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 21 March 2017.

3. Appointment of Licensing Panel

The Committee is reminded that it has decided to appoint a Licensing Panel with rotating membership to hear and determine various applications under the Licensing Act 2003, applications to drive or operate hackney carriage or private hire vehicles and applications under the Gambling Act 2005. Members are reminded that, under the provisions of the Licensing Act 2003, such a Panel may only comprise three Members. The Committee is required to appoint Members to the Licensing Panel for 2017/18 and is recommended to:-

- (a) appoint the Chairman of the Panel from among Members of the Licensing and Regulatory Affairs Committee; and
- (b) confirm the continuation of the previous arrangements whereby the Licensing Panel comprises the Chairman and two other Members of the Licensing and Regulatory Affairs Committee appointed on a rotating basis, subject to their having completed the necessary training.

4. Appointment of Trading Concessions Panel

The Committee is reminded that it has decided to appoint a Trading Concessions Panel to deal with occasional issues arising from the grant of catering concessions in West Street, Fareham. The Committee is invited to appoint the Panel for 2017/18 and is reminded that last year the Panel comprised five Members (Councillors Miss S M Bell, Mrs P M Bryant, T M Cartwright, L Keeble and Mrs K Mandry). The Committee will be advised at the meeting on the allocation of seats to political groups. The Committee will then be invited to appoint Members in accordance with groups' wishes and may proceed to appoint a Chairman from among those Members appointed to the Panel.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
3 May 2017

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 21 March 2017

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors: Mrs S M Bayford, Miss S M Bell, F Birkett, Mrs T L Ellis, Mrs C Heneghan, L Keeble, A Mandry, Mrs K Mandry, R H Price, JP, Mrs K K Trott and K D Evans (deputising for M J Ford, JP)

**Also
Present:**



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor M J Ford, JP and Councillor Ms S Pankhurst.

2. MINUTES

RESOLVED that the minutes of the Licensing and Regulatory Affairs Committee held on 24 January 2017 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

There were no deputations made at this meeting.

6. UPDATE ON FAREHAM AND GOSPORT ENVIRONMENTAL HEALTH PARTNERSHIP

The Committee received a presentation by the Head of Environmental Health which provided Members with an update on the Fareham and Gosport Environmental Health Partnership.

The presentation outlined the Partnership milestones achieved since December 2010, the management and scope of the Partnership, staffing restructures that have taken place across the two offices, financial information, current performance and current issues, particularly the need to reconsider the future provision and cost effectiveness of the Pest Control Service.

RESOLVED that the Committee note the significant progress and considerable cost saving that has been achieved since the Partnership commenced.

7. UPDATE ON THE ALIGNMENT OF FEES AND CHARGES

The Committee received an update from the Head of Environmental Health on the alignment of Fees and Charges across the Boroughs of Fareham and Gosport.

Members were advised that Fees and Charges are different between Fareham and Gosport. Recently, Portsmouth City Council has taken over the management of Gosport Borough Council, so little progress has been in this area, although it has been raised by the Partnership Member Panel. Portsmouth City Council has demonstrated a very positive attitude towards this partnership.

RESOLVED that the Head of Environmental Health be thanked for providing the verbal update.

8. FINAL REVIEW OF WORK PROGRAMME 2016/17 AND DRAFT WORK PROGRAMME 2017/18

The Committee considered a report by the Head of Environmental Health on the Committee's Work Programme for 2016/17 and a proposed draft Work Programme for 2017/18.

Members were invited to put forward suggestions for the 2017/18 Work Programme. It was suggested that the Update on Taxis and Wheelchair Accessibility scheduled to take place at the June meeting should include an opportunity to view the content of the disability video that is shown as part of the application procedure for new Hackney Carriage/Private Vehicle Hire driving licenses.

RESOLVED that the Committee:-

- (a) note the Work Programme for the current year 2016/17;
- (b) agree the proposed Work Programme for 2017/18; and
- (c) submit the proposed Work Programme for 2017/18 to Council for endorsement.

(The meeting started at 6.00 pm
and ended at 6.55 pm).

